



PHILIPS ICT SOLUTIONS

Beginner Bootcamp

Summer Bootcamp 2026 | Teens & Adults | 4 Weeks

Never used a computer properly? This is where you start. In 4 weeks you will go from complete beginner to confidently using a computer for daily tasks, work, and communication.

Schedule

Duration: 4 Weeks

Days: Monday to Friday

Onsite time: 2:00pm to 4:00pm

Online time: 5:00pm to 7:00pm

Start date: Monday 27th July 2026

Who is this for?

- Teens and adults with little or no computer experience
- Anyone who wants to use a computer for work or daily life
- Students preparing for school or university
- Professionals who need to improve their digital skills

What You Will Learn

Week 1

Computer Fundamentals

Parts of a computer, using a mouse and keyboard, file management, folders, shortcuts, and the desktop

Week 2

Microsoft Word

Creating and formatting documents, headers and footers, saving and printing, professional document layout

Week 3

Microsoft Excel

Spreadsheet basics, entering data, SUM, AVERAGE, COUNT formulas, formatting tables and simple charts

Week 4

Internet and Email

Using a web browser, searching effectively, creating and using email, attaching files, staying safe online

By the End of This Course You Will Be Able To:

- ✓ Use a computer confidently for work and daily tasks
- ✓ Create professional documents in Microsoft Word
- ✓ Build and format spreadsheets in Microsoft Excel
- ✓ Send and receive emails professionally
- ✓ Navigate the internet safely and effectively
- ✓ Receive a Philips ICT Solutions Certificate of Completion

Fees

Onsite (Kaduna)

N31,500 (includes N1,500 registration + N5,000 handouts)

Online (Anywhere in Nigeria)

N41,500 (includes N1,500 registration + N5,000 handouts)

Admissions open now. Classes start Monday 27th July 2026.

Register at philipsictsolutions.com | WhatsApp: 07015482860